

County of Sullivan, NH

Type of meeting: Board of Commissioners Executive Session Minutes Per RSA 91-A:3.II.b & c. – Regarding a Pending Contract Matter
Date/Time: Thursday, December 6, 2012; 4:05 PM
Place: Unity, NH – Sullivan County Health Care Facility, 1st Floor
Business Conference Room

Attendees: Commissioners Bennie Nelson – Chair, Jeffrey Barrette – Vice Chair, and John M. Callum Jr. – Clerk, Greg Chanis – County Manager, and Ross L. Cunningham – Department of Corrections Superintendent, and Andrew O’Hearne – District 3 State-County Delegate.

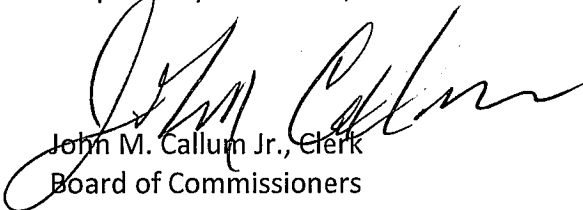
4:05 Motion: to go into Executive Session Per RSA 91-A:3.II.c & d – to discuss a pending contract matter. **Made by:** Barrette. **Seconded by:** Callum Jr. **Roll call vote:** the motion passed unanimously. Those in Executive Session included the three Commissioners, County Manager and Representative O’Hearn.

Commissioners reviewed a proposed contract with Rockingham County Commissioners to house Rockingham County inmates at the Sullivan County House of Corrections for a per diem rate of \$57.50/day. They held a brief discussion regarding the matter.

4:26 Motion: to approve the contract [shown in Appendix A]. **Made by:** Barrette. **Seconded by:** Callum Jr. **There was no further discussion.** **Voice vote:** The motion passed unanimously.

4:27 Motion: to come out of Executive Session. **Made by:** Barrette. **Seconded by:** Callum Jr. **Voice vote:** the motion passed unanimously.

Respectfully submitted,


John M. Callum Jr., Clerk
Board of Commissioners

Minutes approved & released at the: December 18th, 2012 meeting

Sullivan County Department of Corrections
103 County Farm Rd
Claremont, New Hampshire 03743
Phone: 603 542-8717
Fax: 603 542-0239

Intergovernmental Service Agreement

Article 1 – Purpose and Security Provided

The purpose of this Intergovernmental Service Agreement (ISA) is to establish a formal binding relationship between Rockingham and Sullivan Counties, New Hampshire, for the detention of persons charged or convicted of violations of the law or otherwise held as prisoners at the Sullivan County Jail (the Facility).

Sullivan County agrees to accept and provide for the secure custody, care and safekeeping of Rockingham County Prisoners in accordance with state and local laws, standards, policies, procedures or court orders applicable to the operations of the Facility.

Article 2 – Medical Service

1. Sullivan County agrees to provide Rockingham County prisoners with the same level of medical care and services provided to Sullivan County prisoners, including the transportation and security of prisoners requiring removal from the facility for emergency medical services. All cost associated with pharmacy, hospitalization, or health care services provided outside the facility will be paid directly by Rockingham County.
2. Sullivan County agrees to notify Rockingham County as soon as possible of all emergency medical cases requiring removal of a prisoner from the facility and to obtain prior authorization for the removal for all other medical services required.
3. Sullivan County agrees to notify Rockingham County as soon as possible when their prisoner is involved in an escape, attempted escape or of conspiracy to escape from the facility.

Article 3 – Per Diem Rate and Economic Price Adjustment

1. Rockingham County shall reimburse Sullivan County at a per diem rate of \$57.50 per inmate per day. The rate will be renegotiated not more than once per year, after the agreement has been in effect for twelve (12) months.

Article 4 – Conditions of Confinement

1. Adequate trained jail staff will be provided 24 hours per day to supervise prisoners. Prisoners will be counted at least once on every shift, but at least three times in every 24 hour period. One of the counts must be visual to validate prisoner occupancy.
2. Jail staffing will provide full coverage of all security posts and full surveillance of inmates.
3. Jail will provide for three (3) meals per day for prisoners. The meals will meet the naturally recommended dietary allowance published by the National Academy of Sciences.
4. Jail will provide 24 hour emergency medical care for prisoners.
5. Jail will maintain an automatic smoke and fire detection and alarm system, and maintain written policies and procedures regarding fire and other safety emergency standards.
6. Jail will maintain a water supply and waste disposal program that is certified to be in compliance with applicable laws and regulations.

Article 5 – Hold Harmless

Sullivan County agrees to hold harmless and indemnify Rockingham County and its officials in their official and individual capacities from any liability, including third-party liability or worker's compensation, arising from the conduct of the local jail employees.

Intergovernmental Service Agreement

Issuing Office: Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743
Contact Person: Ross L. Cunningham, Superintendent

Governmental Entity: Rockingham County Department of Corrections
99 North Rd
Brentwood, NH 03833

Supplies & Services: This agreement is for the housing, safekeeping and substance of Rockingham County inmates in accordance with the contents set forth herein.

Unit Price: Per diem rate of \$57.50 per inmate per day

Effective Date: December 6, 2012

This negotiated agreement is hereby approved and accepted

Name of Authorizing Contracting Officer & Title (please print)
Sullivan County Department of Corrections

Date

Approved by:

Rockingham County Commissioners

Sullivan County Commissioners

Maureen Barrows, Chair

Bennie Nelson, Chair

Katharin K. Pratt, Vice Chair

Jeffrey Barrette, Vice Chair

C. Donald Stritch, Clerk

John Callum Jr., Clerk